

The following list of questions is provided to aide completion of the Expression of Interest Form.

The EOI Form must be completed online at www.yourvoice.camden.nsw.gov.au/panels-committees-and-advisory-groups/audit-risk-and-improvement-committee

EOI Form - Audit, Risk and Improvement Committee

Independence requirements

1. Are you currently a councillor of any NSW Council?
2. Were you a candidate at the last election of Camden Council?
3. Have you held office in Camden Council during the previous term?
4. Are you currently employed, or have you been employed in the last 12 months, by Camden Council?
5. Do you conduct audits of Camden Council on behalf of the Audit Office of NSW?
6. Do you have a close personal or business relationship with a Councillor or a person who has a senior role at Camden Council that may lead to a real or perceived conflict of interest?
7. Do you currently, or within the last three years, have you provided any material goods or services (including consultancy, legal, internal audit, and advisory services) to Camden Council which directly affect subjects or issues considered by the Committee?
8. Are you (or do you have a close family member who is) a substantial shareholder, owner, officer or employee of a company that has a material business, contractual relationship, direct financial interest or material indirect financial interest with Camden Council or a related entity which could be considered a real or perceived conflict of interest?
9. Do you currently or have you previously acted as an advocate of a material interest on behalf of Camden Council or a related entity which could be considered a real or perceived conflict of interest?

If you have answered yes to any of the above questions you are not eligible to participate in Council's Audit, Risk and Improvement Committee.

Selection criteria

Please provide responses to the following questions noting that there is the capacity to attach further information at the end of this EOI form if needed.

1. Outline your ability to read and understand financial statements and capacity to understand the ethical requirements of government (including potential conflicts of interest). [Required]
2. Detail your current and previous experience and knowledge in areas that may assist the Committee. For example risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations. [Required]
3. Outline your experience or provide examples that demonstrates your capacity to form independent judgements and willingness to constructively challenge/question management practices and information. [Required]
4. Outline your ability to exercise the duties of an independent member of the ARIC in a professional and ethical manner and your capacity to devote the necessary time and effort to the responsibilities of an independent member of an ARIC. Please include reference to any other similar Committees you are currently a member of. [Required]
5. Outline your understanding of the role of local government. [Required]
6. Detail your previous experience serving on similar committees with particular reference to local government committees. [Required]
7. Outline any senior level experience you have in governance and management of complex organisations. [desirable/not compulsory]
8. Outline any relevant professional qualifications or memberships you have (eg Institute of Internal Auditors (IIA); CPA Australia (CPA) and Chartered Accountants Australia and New Zealand (CA)). [desirable/not compulsory]
9. Outline your understanding of the Macarthur Region, particularly the Camden local government area. [desirable/not compulsory]
10. Please provide any other information that you feel may be relevant to your expression of interest.
11. OPTIONAL: Upload a CV or other supporting document.
Max files: **2** Allowed file types: **pdf,doc,docx,txt,xls,xlsx,rtf,png,gif,jpg,jpeg** Size limit: **10 MB**
12. REFEREES: Please provide contact details for two referees.

Please also note that under the Office of Local Government (OLG) Circular *22-21 Update on Membership for Audit, Risk and Improvement Committees* Council must undertake a criminal record and financial status (bankruptcy) check on members before their appointment.

About you...

- Where did you hear about the opportunity to nominate?
- Name: Required
- Street address: Required
- Postal address:
- Email: Required
- Phone and mobile numbers: Required

Privacy Statement

Camden Council is collecting your personal information in order to recruit suitable Audit, Risk and Improvement Committee members. The information will be used by Council for the primary purpose of recruitment and management or directly related purposes and will not be disclosed to any other party except as required by the Privacy and Personal Information Protection Act 1998 (PPIPA) or the Government Information (Public Access) Act 2009.

The intended recipients of the personal information are:

- Officers within the Council;
- Councillors (if the request is reported to Council);
- Chair of Audit, Risk and Improvement Committee;
- Any appropriate agent of the Council; and
- Other persons lawfully granted access.

The supply of personal information by you is voluntary; however if it is not supplied Council's ability to process your nomination will be affected.

You may make application for access or amendment to your personal information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with PPIPA. The agency that will hold this information is Camden Council. Council is required to comply with PPIPA and its [Privacy Management Plan](#).